**Meeting Minutes**

April 24, 2025, 3:00 p.m.

Southeast Conference Room

Jessie Parker Building, East Wing

510 E. 12th Street, Des Moines, Iowa 50319

1. **CALL TO ORDER**

Roll Call: Members present are Elaine Olson, Jonathan Roos, Leah Rodenberg, James Albert. Dan Jessop is absent. Staff present were Zach Goodrich and Nancy Wood

The meeting is called to order at 3:02 pm.

1. **APPROVAL OF MINUTES**

Motion made by Leah Rodenberg to approve the March 27, 2025 minutes. Second by Elaine Olson. All ayes, motion carries.

1. **CLOSED SESSION**

 A motion by Elaine Olson was made to move into closed session to discuss confidential

 personnel issues at Director Goodrich’s request. Second by Jonathan Roos.

 In accordance with the provisions of Iowa Code section 21.5(1)(i) the Board may move

 into closed session.

 Roll Call: Elaine Olson, Jonathan Roos, Leah Rodenberg and James Albert present.

1. **RETURN TO OPEN SESSION**

Zach advised the Board he will be resigning his position as Executive Director and Legal Counsel. A Board meeting has been scheduled for April 30th at 3:00 pm to review potential candidates for his replacement.

1. **ADJOURN**

Motion by Leah Rodenberg to adjourn at 3:42 Second by Elaine Olson. All ayes, motion carries.

**Respectfully submitted,**

**Nancy Wood**

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**Executive Secretary**