



# Iowa Department of Human Services

Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Jerry R. Foxhoven  
Director

**MENTAL HEALTH INSTITUTE  
INDEPENDENCE, IOWA**

FACSIMILE TRANSMISSION  
FAX NUMBER: 319-334-5205

DATE: 3/12/18

TO: Iowa Ethics and Campaign Disclosure Board

Des Moines, Iowa 50319

FAX: 515-281-4073

FROM: Valerie Stanford

MHI-Independence, Phone: 319-334-5282

Number of pages (including transmission sheet): 4

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COMMENTS: \_\_\_\_\_  
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Monthly Volunteer Report for:		February		Independence Mental Health Institute, Independence, Iowa 50644					
For month of:		2018		use this form for monthly reporting					
1. # of Individuals registered as DHS Volunteers		49		submit report monthly (by end of following month)					
2. # of Groups registered as DHS Volunteer Groups		7		to Iowa Ethics and Campaign Disclosure Board					
				Fax number 515-281-4073					
a. Individual Volunteers - providing direct Service to clients/residents	3. Total # Volunteers Active This Month	0	4. Total # Hours Active This Month	0	5. Cumulative Hours to Date	0	6. # Clients Served - Adults 18 to 59	7. # Clients Served - Adults 60 or older	8. # Clients Served - Children 0 to 17*
b. Individual Volunteers - providing Indirect Service, i.e., clerical assistance, etc.	1	10	100						
c. Individuals in Groups Direct Service to clients/residents	2	3	46						
d. Individuals in Groups Indirect Service i.e., clerical assistance, etc.	0	0	0						
e. Suspend Volunteers (i.e., Foster Grandparents, Promise Jobs, Green Thumb, etc.)	10	16	140						
<b>TOTAL</b>	<b>13</b>	<b>29</b>	<b>286</b>	<b>34</b>	<b>8</b>	<b>21</b>			

Report completed by: Diane Wessels

\* new federal reporting requirement

03/06/2018

**MONTHLY DONATION REPORT**  
(does not include IVRS)

Feb '18

DATE	REF #	FND	SOURCE	PURPOSE	DEPOSITS	WITHDR.
			<b>BEGINNING BALANCE</b>	<b>\$36,136.74</b>		
02/02/2018	1747	UPF	WC Financial Bank	Interest-cd	\$17.84	
02/06/2018	1748	UPF	Ia St Cncl Knight Columbus	pt use	\$250.00	
02/06/2018	7352	UPF	Capitol Vending	pt use		\$10.00
02/08/2018	7353	UPF	Capitol Vending	pt bday		\$5.00
02/19/2018	7354	UPF	Capitol Vending	pt bday		\$5.00
02/21/2018	7355	UPF	Capitol Vending	pt games		\$15.00
02/22/2018	7356	FDF	Buch.Cty Firem. Assoc.	dues		\$30.00
02/22/2018	7357	FDF	Buch Cty Fire Officer Assoc	dues		\$25.00
02/28/2018	7358	UPF	Capitol Vending	pt bday		\$5.00
			<b>TOTALS</b>		<b>\$267.84</b>	<b>\$95.00</b>
			<b>ENDING BALANCE</b>	<b>\$36,309.58</b>		

CONTRIBUTIONS REPORT

Institution/Bureau Independence Mental Health Institute

Region \_\_\_\_\_ County Buchanan

February 2018  
Month/Year

Name of person completing report Val Stanford Title Accounting Clerk II

Date	CONTRIBUTOR (Name & Address if Available)	Contribution	\$ Value	Check type		Purpose -- If Specified
				Cash	In-Kind	

Total value of this page: \$0.00

Total value of pages 1 thru 2: \$267.84