



# IOWA

## Department of Education

Ann Lebo, Director

Kim Reynolds, Governor  
Adam Gregg, Lt. Governor

### DE Employee Request for Consent to Sell (See second page for Instructions)

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Employee Name Jane Bradley Date 12/20/21

Job Title at DE Administrative Consultant

Division, Bureau at DE Division of Community Colleges and Workforce Preparation; Bureau of Career and Technical Education

Immediate Supervisor at DE Dennis Harden

Proposed outside employer Western Governors University

Proposed services to sell to outside employer Participate in a pilot of a microbiology assessment instrument. It involves as estimated 5 hours of work to be done online.

(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?

The Department does not oversee WGU and the nature of the pilot is not related to the work I do at the DE.

X I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Jane Bradley  
Signature of Employee

Dennis Harden  
Signature of Employee's DE Supervisor

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