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Monthly Volunteer Report for:

For month of :

November

Independence Mental Health Institute, Independence, Iowa 50644

use this form for monthly reporting

submit report monthly (by end of following month)

to Iowa Ethics and Campaign Disclosure Board

Fax number 515-281-4073

		November							
1. # of Individuals registered as DHS Volunteers		49							
2. # of Groups registered as DHS Volunteer Groups		7							
a. Individual Volunteers - providing direct Service to clients/residents	3. Total # Volunteers Active This Month	0	4. Total # Hours Active This Month	0	5. Cumulative Hours to Date	0	6. # Clients Served - Adults 18 to 59	7. # Clients Served - Adults 60 or older	8. # Clients Served - Children 0 to 17*
b. Individual Volunteers - providing Indirect Service, i.e., clerical assistance, etc.	1	15	65						
c. Individuals in Groups Direct Service to clients/residents	5	8	49						
d. Individuals in Groups Indirect Service i.e., clerical assistance, etc.	0	0	0						
e. Stipend Volunteers (i.e., Foster Grandparents, Promise Jobs, Green Thumb, etc.)	10	16	113						
TOTAL	16	39	227	30	13	22			

* new federal reporting requirement

Report completed by: Diane Wessels

CONTRIBUTIONS REPORT

Institution/Bureau Independence Mental Health Institute

Region _____ County Buchanan

November 2018
Month/Year

Name of person completing report Val Sanford Title Accounting Clerk III

Date	CONTRIBUTOR (Name & Address if Available)	Contribution	\$ Value	Check type		Purpose - If Specified
				Cash	In-Kind	
11/16/18	Catholic Daughters, Jesup, IA 50629	80 stamped xmas cards, new and gently used clothing	400		400	Donation for patient use
11/20/18	Chautauqua Literary Club, Independence, IA 50644	58 stamped xmas cards	40	115	40	Donation for patient Christmas use

Total value of this page: \$555.00

Total value of pages 1 thru 2: \$730.00

12/04/2018

Monthly donation report
November '18

FY '19

DATE	REF #	FND	SOURCE	PURPOSE	DEPOSITS	WITHDR.
			BEGINNING BALANCE	\$38,375.44		
11/01/2018	8031	UPF	Capitol Vending	pt bday		\$5.00
11/01/2018	8032	SFV	Capitol Vending	bingo winners		\$25.00
11/01/2018	8033	SFV	Walmart	bingo prizes		\$101.35
11/02/2018	1763	UPF	Pam Ratchford	pt use	\$10.00	
11/15/2018	8034	UPF	Capitol Vending	pt bdays		\$10.00
11/16/2018	8035	UPF	Capitol Vending	pt use		\$10.00
11/20/2018	1764	UPF	Chautauqua Literary Society	pt use-xmas	\$116.00	
11/20/2018	8036	SFV	Capitol Vending	pt winners-prty		\$15.00
11/20/2018	8037	UPF	Capitol Vending	pt bday		\$5.00
11/28/2018	1765	UPF	Deb Hinde	pt use	\$25.00	
11/29/2018	1766	UPF	Marsha Perkins	pt use-xmas	\$25.00	
			TOTALS		\$175.00	\$171.35
			ENDING BALANCE	\$38,379.09		