



IOWA

Department of Education

Ann Lebo, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

DE Employee Request for Consent to Sell (See second page for Instructions)

Employee Name Monica Garner Date 12/28/2020

Job Title at DE Head State Collaboration Coordinator

Division, Bureau at DE School Improvement

Immediate Supervisor at DE Janell Brandhorst

Proposed outside employer DMACC

Proposed services to sell to outside employer
Adjunct Professor: Education courses undergraduate level

(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?

Education coursework for students enrolled by DMACC.
Nights and weekend time only. Approved to teach C&A coursework
including Health, Safety & Nutrition, Infant/Toddler Care & Education
Intro to Early Childhood, Guidance with Inf, and PK Curriculum and C&A
Portfolio.

☒ I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Monica Garner
Signature of Employee

Janell Brandhorst
Signature of Employee's DE Supervisor

Creating excellence in education through leadership and service

Grimes State Office Building | 400 E. 14th St. | Des Moines, IA 50319-0146
Phone (515) 281-5294 | www.educateiowa.gov